DOCUMENTATION OF COMMUNITY SERVICE

The hospitality industry is a very people-oriented profession. As such, it has been traditionally involved with many aspects of community service and support. It is our intent to expose all of our students to this vitally important role of the industry through the academic requirement of one hundred hours experience.

Recognizing that there are many venues of service to fulfill these hours, it becomes necessary to generally define community service. By definition, community service shall include activities for which you volunteer, and which are intended to provide aid and support to those in need and/or for the improvement of the community as a whole. Those activities that specifically benefit you or your organization financially shall not be accepted. Examples of community service may include activity involvement with the following types of non-profit agencies: animal shelters, community dining rooms, crisis centers, disaster assistance organizations, disease related organizations, food banks, group homes, homeless shelters, medical support and assistance groups (hospital), municipal community organizations, religious aid groups, senior centers and youth groups. A separate Documentation of Community Service form must be used for each community service activity.

Today's Date: ___________________________     Student Name: ___________________________

Student E-Mail: ___________________________     Student ID: ___________________________

Major: HRIM or HSIM ______________________     Organization: ___________________________

Agency Website: ___________________________     Location/address of community site: ___________________________

Non-profit agency that benefited from your service: ___________________________

Date(s) of Work: ___________________________     Number of Hours Worked: ___________________________

Describe your specific activities:

______________________________________________________________________________

______________________________________________________________________________

Describe the value in what you did for the agency/site:

______________________________________________________________________________

______________________________________________________________________________

Describe the value in what this experience did for YOU (your comments about the experience):

______________________________________________________________________________

______________________________________________________________________________

Contact information for supervisor at community site (student supervisors will NOT be accepted) (please print):

Supervisor Name: ___________________________     Supervisor Title: ___________________________

Supervisor E-Mail: ___________________________     Supervisor Phone: ___________________________

Signature of Supervisor: ___________________________

Supervisor's Comments (optional):

______________________________________________________________________________

______________________________________________________________________________

Student’s Signature: ___________________________

Please return this form to: Hotel, Restaurant & Institutional Management, University of Delaware, 14 W. Main Street, Raub Hall, Newark, DE 19716

May 6, 2015